



CITY OF BEVERLY HILLS
SHORT-TERM VALET PARKING PERMIT APPLICATION

Please Type or Print All Information Requested &
Email with Parking/Valet Route Map to valetpermits@beverlyhills.org



Valet Parking Operator: \_\_\_\_\_

Location/Event Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of function: \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Beverly Hills, CA 9021 \_\_\_\_\_

Fax Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

BH Business Tax Certificate No: \_\_\_\_\_

Address of facility to be used for parking vehicles:
(Identify parking structure or specific streets and list
restrictions on the specific streets to be used, map
does not exempt from these restrictions)

Date(s) of Valet Operation: \_\_\_\_\_

Time of Valet Operation: \_\_\_\_\_

Estimated number of vehicles to be parked: \_\_\_\_\_

Address of facilities to be used for parking vehicles:

Number of attendants or agents to be assigned: \_\_\_\_\_

(1) \_\_\_\_\_ (2) \_\_\_\_\_
Total number of parking spaces at each facility:

Number of "No Parking" Signs Requested: \_\_\_\_\_

(1)= \_\_\_\_\_ (2)= \_\_\_\_\_

Number of Parking Meter Spaces Requested: \_\_\_\_\_

Total parking spaces reserved for valet:

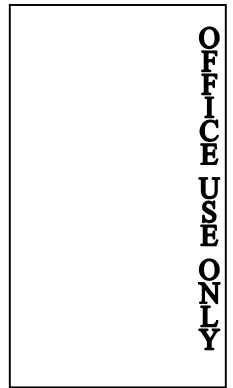
Specific Meter #'s: \_\_\_\_\_

(1)= \_\_\_\_\_ (2)= \_\_\_\_\_

I certify to the best of my knowledge the above information is true and correct:

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Date of Application



\*\*\*\*\* (OFFICE USE ONLY BELOW THIS LINE) \*\*\*\*\*

[ ] Residential

[ ] Commercial Permit valid for: \_\_\_\_\_

THIS PERMIT MUST BE MAINTAINED ON SITE AT ALL TIMES OF OPERATION

Conditions of Permit Issuance:

Valet Permit Fee \$ \_\_\_\_\_

- [XX] 1. All City permits required for the activity of this valet operation service must be obtained for this permit to be valid.
[XX] 2. The City of Beverly Hills Municipal Codes and California Vehicle Codes must be observed at all times.
[XX] 3. All vehicles must be off street prior to 2:30am per the Beverly Hills Municipal Code. BHMC 7-3-301.
[XX] 4. No interference to pedestrian or vehicular traffic will be permitted.
[XX] 5. Placement of signs, cones, stands, or any other items shall not obstruct pedestrian or vehicular traffic.
[XX] 6. All posted parking restrictions and curb markings must be observed, permit does not exempt from these regulations.
[XX] 7. Vehicles must be parked within designated areas as indicated by authorized map, which can be adjusted at any time.
[XX] 8. Authorized map can be adjusted at any time by authorized city personnel either in the office, or in the field during event.
[XX] 9. Access by emergency vehicles must be maintained at all times.
[XX] 10. All valet attendants or agents must be at least 18 years old with a valid California driver license in their possession.
[XX] 11. All valet attendants or agents must submit to Drivers License check and verification by authorized city personnel.
[XX] 12. Valet Attendants shall not receive or return vehicles in any traffic lane or any red zone.
[ ] 13. Operator to offer free valet street parking to residential homes inconvenienced by event parking.
[ ] 14. All valet parking attendant vehicles must be parked in an off-street parking facility.
[ ] 15. Meter use permit and "No Parking" signs for commercial locations must be obtained and posted 24-hours prior to event.
[ ] 16. In residential locations, temporary "No Parking" signs must be posted 72-hours prior to event, per BHPD.
[ ] 17. "No Parking" signs must be removed after the event or additional charges may apply.
[ ] 18. Police( ), Traffic Control( ) or Parking Control Officers( ) will be assigned. Amount billed: \$
[ ] 19.
[ ] 20.

Police Department: \_\_\_\_\_ Date: \_\_\_\_\_